

**TOWN OF DUCK LAKE**  
**REGULAR MEETING OF COUNCIL**  
**HELD IN COUNCIL CHAMBERS ON**  
**April 7, 2025**

<u>Present:</u>	Mayor:	Jason Anderson
	Councilor:	Blake Cameron
		Collin Fiolleau
		Naomi Paintednose
	CAO:	Amy Kalbfleisch
	Advisor:	Jim Puffalt
Absent:	Councilor:	Cassandra Smallchild

**CALL TO ORDER:**

Mayor Anderson called the Meeting of Council to order at 4:29 PM.

055/2025

**APPROVAL OF AGENDA:**

FIOLLEAU/PAINTEDNOSE: That the agenda be adopted as presented.

**-CARRIED-**

**CONFLICT OF INTEREST DECLARATIONS:**

None

**DELEGATION:** None

056/2025

**ADOPTION OF MINUTES:**

FIOLLEAU/CAMERON: That the minutes from the Regular Meeting March 10, 2025 & Special Meeting March 31, 2025, be accepted as presented.

**-CARRIED-**

**MATTERS ARISING FROM THE MINUTES:** None

**CONSENT AGENDA:**

**REPORTS OF EMPLOYEES, COMMITTEES,  
ADMINISTRATION:**

Administrator Report  
Public Works Report  
Mentor Report

**FINANCIAL INFORMATION:**

Detailed Statement of Financial Activities  
Account Summaries/Balances  
Bank Reconciliation – February 2025 – all accounts

**COMMUNICATIONS:**

Community Policing Report  
Metis Local # 10 – email – Cookbook Project  
2025 EPT Mill Rates – email

**END OF CONSENT AGENDA**

057/2025

PAINTEDNOSE/FIOLLEAU: That the Consent Agenda be approved as presented with the removal of the Metis Local # 10 – email – Cookbook Project.

**-CARRIED-**

058/2025

**ACCOUNTS FOR APPROVAL:**  
PAINTEDNOSE/CAMERON: That the list of accounts totaling \$69,354.76 – Ch # 4808 - 4822, in the amount of \$8,846.23, EFT payments in the amount of \$34,567.25 and electronic payments in the amount of \$25,941.28 be approved for payment.  
**-CARRIED-**

059/2025

**UNFINISHED BUSINESS:**  
**Appointment of Western Municipal Consulting**  
**CAMERON/FIOLLEAU:**

BOARD OF REVISION:	
BOARD	<p>That pursuant to Subsection 220(1) of <i>The Municipalities Act</i>, the TOWN OF DUCK LAKE appoints Western Municipal Consulting Ltd. to manage the <b>Board of Revision</b> process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.</p> <p>The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.</p>
SECRETARY	<p>That pursuant to Subsection 221(1) of <i>The Municipalities Act</i>, the TOWN OF DUCK LAKE appoints Kara Lindal with Western Municipal Consulting Ltd. as <b>Secretary to the Board of Revision</b> for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.</p>

DEVELOPMENT APPEALS BOARD:	
BOARD	<p>That pursuant to Subsection 214(1) of <i>The Planning and Development Act, 2007</i>, the TOWN OF DUCK LAKE appoints Western Municipal Consulting Ltd. to manage the <b>Development Appeals Board</b> process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh</p> <p>The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.</p>

SECRETARY	<p>That pursuant to Subsection 216(3)(a) of <i>The Planning and Development Act, 2007</i>, the TOWN OF DUCK LAKE appoints Claudette McGuire with Western Municipal Consulting Ltd. as <b>Secretary to the Development Appeals Board</b> for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.</p>
-----------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

MUNICIPAL BOARD OF APPEAL:	
BOARD	<p>That pursuant to Subsection 365(1)(a) of <i>The Municipalities Act</i>, the TOWN OF DUCK LAKE appoints Western Municipal Consulting Ltd. to manage the <b>Municipal Board of Appeal</b> process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Municipal Board of Appeal: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.</p> <p>The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.</p>
SECRETARY	<p>That the TOWN OF DUCK LAKE appoints <b>Secretary to the</b> Kara Lindal with Western Municipal Consulting Ltd. as <b>Municipal Board of Appeal</b> for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.</p>

060/2025

**Public Meeting**  
PAINTEDNOSE/CAMERON: That the Town of Duck Lake hold a Public Meeting on April 30, 2025 @ 7PM.  
**-CARRIED-**

061/2025      **Pest Control Appointment**  
FIOLEAU/PAINTEDNOSE: That the Town of Duck Lake appoint Peter Ksyniuk as Pest Control Officer for the year 2025, and that his indemnity be set for \$25/hr +.90/km.

**-CARRIED-**

062/2025      **Weed Control Appointment**  
CAMERON/PAINTEDNOSE: That the Town of Duck Lake appoint Marcel Baynton as Weed Control Officer for the year 2025, and that his indemnity be set for \$120/hr + the cost of chemical.

**-CARRIED-**

063/2025      **Equipment Repairs**  
PAINTEDNOSE/ANDERSON: That the Town of Duck Lake proceed with backhoe repairs with Brandt in the amount of \$19,766.73.

**-CARRIED-**

**NEW BUSINESS:**

064/2025      **Cookbook Project**  
ANDERSON/FIOLEAU: That the Town of Duck Lake approve a \$100 sponsorship at the Infinity Level for the Metis Local #10 cookbook project.

**-CARRIED-**

065/2025      **Fire Fee Review**  
FIOLEAU/CAMERON: That the Town of Duck Lake update the Fire Fee rates to align with the 2025 rates set by Twin Rivers Mutual Aid

Call Out Fee: Flat rate of \$600.00 per truck; PLUS  
Pumping Rate: \$700.00 per hour per truck when pumping, OR  
Non-Pumping /Other Assistance Rate: \$600.00 per hour per truck.

and conduct a review every three years.

**-CARRIED-**

066/2025      **2025 Summer Student**  
CAMERON/PAINTEDNOSE: That the Town of Duck Lake offer Dawson Kinniweess 12 weeks of summer employment at a wage of \$18.50/hr to a maximum of \$20.00/hr.

**-CARRIED-**

067/2025      **Nuisance Properties**  
ANDERSON/PAINTEDNOSE: That the Town of Duck Lake authorize the Community Safety Officer to address properties associated with Roll #'s 340, 3, and 156 in accordance with the Nuisance Abatement Bylaw 2019-13.

**-CARRIED-**

**BYLAWS AND POLICIES:**

068/2025      **Bylaw 2025-02 - A Bylaw to Amend Bylaw # 2021-21 Snow Removal Bylaw**  
ANDERSON/FIOLEAU: That Bylaw 2025-02, being a Bylaw to Amend Bylaw # 2021-21, the Snow Removal Bylaw, be introduced and read a first time.

**-CARRIED-**

- 069/2025

**Bylaw 2025-02 - A Bylaw to Amend Bylaw # 2021-21 Snow Removal Bylaw**

CAMERON/PAINTEDNOSE: That Bylaw 2025-02, being a Bylaw to Amend Bylaw # 2021-21, the Snow Removal Bylaw, be read a second time.

**-CARRIED-**
- 070/2025

**Bylaw 2025-02 - A Bylaw to Amend Bylaw # 2021-21 Snow Removal Bylaw**

ANDERSON/FIOLLEAU: That Bylaw 2025-02, being a Bylaw to Amend Bylaw # 2021-21, the Snow Removal Bylaw, be given a third reading at this meeting.

**-CARRIED-**
- 071/2025

**Bylaw 2025-02 - A Bylaw to Amend Bylaw # 2021-21 Snow Removal Bylaw**

FIOLLEAU/PAINTEDNOSE: That Bylaw 2025-02, being a Bylaw to Amend Bylaw # 2021-21, the Snow Removal Bylaw, be read a third time & adopted.

**ADJOURNMENT**
- 072/2025

ANDERSON: That this meeting be adjourned.

THE MEETING ADJOURNED AT: 6:50 PM.

**-CARRIED-**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer