

TOWN OF DUCK LAKE
REGULAR MEETING OF COUNCIL
HELD AT THE REGIONAL INTERPRETIVE CENTRE
August 11, 2025

Present: Mayor: Jason Anderson
Councilor: Blake Cameron
Collin Fiolleau
CAO: Amy Kalbfleisch
Advisor: Jim Puffalt

Absent: Councilor: Naomi Paintednose
Cassandra Smallchild

CALL TO ORDER:

Mayor Anderson called the Meeting of Council to order at 4:30 PM.

158/2025

APPROVAL OF AGENDA:

FIOLLEAU/CAMERON: That the agenda be adopted as presented.

-CARRIED-

CONFLICT OF INTEREST DECLARATIONS:

COLLIN FIOLLEAU – Investment Options

DELEGATION: NONE

159/2025

ADOPTION OF MINUTES:

ANDERSON/FIOLLEAU: That the minutes from the Regular Meeting, July 14 and Special Meeting July 31, 2025, be accepted as presented.

-CARRIED-

MATTERS ARISING FROM THE MINUTES:

CONSENT AGENDA:

**REPORTS OF EMPLOYEES, COMMITTEES,
ADMINISTRATION:**

Administrator Report
Public Works Report
Mentor Report/Economic Development Report

FINANCIAL INFORMATION:

Detailed Statement of Financial Activities
Account Summaries/Balances
Bank Reconciliation – June 2025 – all accounts

COMMUNICATIONS:

Community Policing Report – May & June
Derelict Buildings Pilot Project
Water Security Agency – Lagoon Compliance Inspection
Water Security Agency – Waterworks Compliance Inspection –
Human Consumption Use (Part 1)
Business and Community Letter July 2025
Western Municipal Letter
SAMA – Certificate of Confirmation
Ministry of Environment
Government of Saskatchewan – Project Information
Ministry of Agriculture – Noxious and Nuisance Weeds

END OF CONSENT AGENDA

- 160/2025 FIOLEAU/ANDERSON: That the Consent Agenda be approved with the removal of Derelict Building Pilot Project. Derelict Building Pilot Project to be added to the agenda at the next meeting.

-CARRIED-

- 161/2025 **ACCOUNTS FOR APPROVAL:**

CAMERON/FIOLEAU: That the list of accounts totaling \$182,264.80 – Ch # 4858-4864, in the amount of \$36,236.97, EFT payments in the amount of \$64,730.20, electronic payments in the amount of \$52,730.94 and payroll in the amount of \$28,566.69, be approved for payment.

-CARRIED-

UNFINISHED BUSINESS:

- 162/2025 **Investment Options**

Councilor Fioleau declared a conflict of interest and left the room @ 4:42PM.

CAMERON/ANDERSON: That the Town of Duck Lake proceed with the investment of reserve funds totalling \$790,000.00 with the investment proposal presented by Tyrell Shepherd through World Financial Group.

Councilor Fioleau returned to the room @ 4:45PM.

-CARRIED-

- 163/2025 **Landfill Change Order**

FIOLEAU/ANDERSON: That the Town of Duck Lake approve the Change Order as presented by Tetra Tech in the amount of \$86,433.30 (excluding taxes) for Construction Quality Services and CQS reporting.

-CARRIED-

PRESENTATIONS AND RECOGNITIONS:

5:00PM - Representatives from Beardy's & Okemasis First Nation, Willow Cree Development Corporation, A & M Septic and Zak's Building Centre – addressed Council about developing property adjacent to Town limits.

- 164/2025 **Staffing – Foreman Position**

FIOLEAU/ANDERSON: That the Town of Duck Lake engage Prairie Rising Consulting to assist in the recruitment of a Public Works Foreman at a rate of \$75.00 per hour, should a suitable candidate not submit a resume by August 22, 2025.

-CARRIED-

- 165/2025 **Staffing – Summer Position**

CAMERON/FIOLEAU: That the Town of Duck Lake extend the summer employment term of Dawson Kinniweess by an additional two weeks, with his revised end date being August 31, 2025.

-CARRIED-

NEW BUSINESS:

166/2025 **Assistance Request**
FIOLLEAU/CAMERON: That the Town of Duck Lake reimburse the full cost of a second application of dust control product at 306 Elevator Road, up to a maximum of \$1,400.00 plus applicable taxes.

-CARRIED-

167/2025 **Naming Rights**
ANDERSON/CAMERSON: That the Town of Duck Lake proceed with establishing Naming Rights for the Belle-A-Drome and Villa-Plex facilities

-CARRIED-

168/2025 **Town Liability - Hills**
CAMERON/ANDERSON: That the Town of Duck Lake install signage at the municipal park indicating that motorized vehicles are prohibited, and further, that No Trespassing signs be placed at the soil pile located at the end of Victoria Avenue. Additionally, all access points to the soil pile shall be removed to prevent unauthorized access.

-CARRIED-

169/2025 **Additional Regular Meeting**
CAMERON/ANDERSON: That the Town of Duck Lake schedule a second regular meeting of Council to be held on August 25, 2025, at 4:30 PM at the Town Office.

-CARRIED-

BYLAWS AND POLICIES: None

ADJOURNMENT

170/2025 ANDERSON: That this meeting be adjourned.
THE MEETING ADJOURNED AT: 7:14 PM.

-CARRIED-

Mayor

Chief Administrative Officer