

TOWN OF DUCK LAKE
REGULAR MEETING OF COUNCIL
HELD IN COUNCIL CHAMBERS ON
December 8, 2025

Present: Mayor: Jason Anderson
Councillor: Collin Fiolleau
Naomi Paintednose
Cassandra Smallchild
CAO: Amy Kalbfleisch
Advisor: Jim Puffalt
Absent: Councillor: Blake Cameron

CALL TO ORDER:

Mayor Anderson called the Meeting of Council to order at 4:34 PM.

251/2025

APPROVAL OF AGENDA:

FIOLLEAU/PAINTEDNOSE: That the agenda be adopted as presented.

-CARRIED-

CONFLICT OF INTEREST DECLARATIONS:

Collin Fiolleau – Sign Corridor Permit Application

DELEGATIONS:

4:30 PM – representatives from JS Industries

252/2025

ADOPTION OF MINUTES:

PAINTEDNOSE/SMALLCHILD: That the minutes from the Regular Meeting, November 10, 2025, be accepted as presented.

-CARRIED-

MATTERS ARISING FROM THE MINUTES: NONE

CONSENT AGENDA:

REPORTS OF EMPLOYEES, COMMITTEES, ADMINISTRATION:

Administrator Report
Mentor and Economic Development Report
Public Works Report

FINANCIAL INFORMATION:

Detailed Statement of Financial Activities
Account Summaries/Balances
Bank Reconciliation – October all accounts

COMMUNICATIONS:

Community Policing Report, July – October 2025
STARS Impact Report
ICIP Extension correspondence
Financing Duck Lake’s future – correspondence
SUMA – Group Benefits & Insurance

END OF CONSENT AGENDA

253/2025

ANDERSON/PAINTEDNOSE: That the Consent Agenda be approved with the removal of Financing Duck Lake’s future – correspondence.

-CARRIED-

254/2025 **ACCOUNTS FOR APPROVAL:**
 FIOLEAU/ANDERSON: That the list of accounts totaling \$301,502.33 – Ch # 4893-4915, in the amount of \$22,076.67, EFT payments in the amount of \$231,610.72, electronic payments in the amount of \$17,864.13 and payroll in the amount of \$29,950.83, be approved for payment.

-CARRIED-

255/2025 **UNFINISHED BUSINESS:**
Naming Rights Plan
 PAINTEDNOSE/SMALLCHILD: That the Town of Duck Lake will manage the Naming Rights campaign internally, led by Council members or staff.

-CARRIED-

256/2025 **NEW BUSINESS:**
Belle Pulses Expansion Plan
 FIOLEAU/ANDERSON: That the Town of Duck Lake accepts the Belle Pulses Expansion Plan Report as presented.

-CARRIED-

257/2025 **Council Remuneration**
 PAINTEDNOSE/SMALLCHILD: That the Town of Duck Lake authorizes payment to Council members for meeting remuneration, as submitted by each member, for meetings attended up to the end of 2025.

-CARRIED-

258/2025 **Sign Corridor Permit Application**
 Councillor Fiolleau declared a conflict of interest. He left the room at 6:19pm.
 ANDERSON/PAINTEDNOSE: That the Town of Duck Lake approves the proofs from Level-Up Concrete Lifting & Spray-It Spray Foam Installation as presented for installation on Sign Corridor-2.
 Councillor Fiolleau returned to the room at 6:21pm.

-CARRIED-

259/2025 **Twin Rivers Administrative Position**
 FIOLEAU/PAINTEDNOSE: That the Town of Rosthern hire Chrissie Engel as the Twin Rivers Administrator at a starting wage of \$27.59 per hour, effective December 1, 2025.

-CARRIED-

260/2025 **Cancellation of Taxes – Tax Title Property**
 ANDERSON/SMALLCHILD: That the Town of Duck Lake approves the cancellation of the remaining 2025 property tax balance on Roll #247, as the property is now classified as tax title property.

-CARRIED-

261/2025 **Exceptional Water Billing Request**
 ANDERSON/FIOLEAU: That the Town of Duck Lake approve a one-time water rate adjustment for utility account #12, belonging to the Duck Lake Housing Authority, in accordance with the exceptional water billing policy.

-CARRIED-

BYLAWS AND POLICIES

262/2025

Bylaw 2025-13 – Sea Container Bylaw

PAINTEDNOSE/SMALLCHILD: That the Sea Container Bylaw, be given a third reading at this meeting.

-CARRIED-

263/2025

Bylaw 2025-13 - Sea Container Bylaw

ANDERSON/CAMERON: That the Sea Contain Bylaw, be read a third time & adopted.

-CARRIED-

264/2025

Bylaw 20XX-XX – A Bylaw to Establish an Advisory Committee

FIOLLEAU/PAINTEDNOSE: That the Town of Duck Lake accept the interim document as presented.

-CARRIED-

265/2025

Ice Preparation

FIOLLEAU/SMALLCHILD: That the Town of Duck Lake accepts all individuals recommended by the advisory committee as volunteers, provided they have prior ice-making experience, and that these volunteers coordinate with Town staff.

-CARRIED-

ADJOURNMENT

266/2025

ANDERSON: That this meeting be adjourned.

THE MEETING ADJOURNED AT: 7:00 PM.

-CARRIED-

Mayor

Chief Administrative Officer