

TOWN OF DUCK LAKE
REGULAR MEETING OF COUNCIL
HELD IN COUNCIL CHAMBERS ON
MAY 12, 2025

Present: Mayor: Jason Anderson
Councilor: Blake Cameron
Collin Fiolleau
Naomi Paintednose
Cassandra Smallchild
CAO: Amy Kalbfleisch
Advisor: Jim Puffalt

CALL TO ORDER:

Mayor Anderson called the Meeting of Council to order at 4:29 PM.

075/2025

APPROVAL OF AGENDA:

PAINTEDNOSE/FIOLLEAU: That the agenda be adopted as presented.

-CARRIED-

CONFLICT OF INTEREST DECLARATIONS:

Collin Fiolleau – Sea can Position

DELEGATION:

4:30 pm - Tracey Robinson – Dust Control

PRESENTATIONS AND RECOGNITIONS:

Gravelock/SB-90

076/2025

ADOPTION OF MINUTES:

FIOLLEAU/CAMERON: That the minutes from the Regular Meeting April 7, 2025 & Special Meeting May 7, 2025, be accepted as presented.

-CARRIED-

MATTERS ARISING FROM THE MINUTES: None

CONSENT AGENDA:

**REPORTS OF EMPLOYEES, COMMITTEES,
ADMINISTRATION:**

Administrator Report
Public Works Report
Mentor Report

FINANCIAL INFORMATION:

Detailed Statement of Financial Activities
Account Summaries/Balances
Bank Reconciliation – March 2025 – all accounts

COMMUNICATIONS:

ClaimsPro – withdrawal of claim – Town Office
Ministry of Environment – letters – Tetrattech will address
Metis Nation of Saskatchewan – letter

END OF CONSENT AGENDA

077/2025 ANDERSON/CAMERON: That the Consent Agenda be approved as presented.

-CARRIED-

ACCOUNTS FOR APPROVAL:

078/2025 FIOLEAU/PAINTEDNOSE: That the list of accounts totaling \$104,630.29 – Ch # 4823-4837, in the amount of \$52,390.65, EFT payments in the amount of \$29,334.39 and electronic payments in the amount of \$22,905.25 be approved for payment.

-CARRIED-

UNFINISHED BUSINESS:

079/2025 **Road Repair Location**

FIOLEAU/SMALLCHILD: That the areas identified for road repairs with the Gravelock process in 2025 are as follows:

- From the north intersection of Front Street and Second Avenue South to the north intersection of Front Street and Third Avenue South.
- From the east intersection of Victoria Avenue and Second Street to either the west or east intersection of Fifth Street.

-CARRIED-

080/2025 **Building Official Appointment**

CAMERON/PAINTEDNOSE: That the Town of Duck Lake appoint Wagner Inspection Services for 2025.

Wagner Inspection Services for 2025:

Inspector Name	Class	Licence #
Dale Wagner	BOL-2	BOL035
Ryan Shepherd	BOL-3	BOL360
Raymond Humenny	BOL-2R	BOL635
Jerry Wintonyk	BOL-1	BOL142
Ryan Paquette	BOL-3	BOL 0314

-CARRIED-

081/2025 **Appendix Review**

FIOLEAU/ANDERSON: That the Town of Duck Lake accept Appendix B with the changes:

Fire Chief/Local assistant – Emile Blanchard

Deputy Fire Chief – Hanneke Hiemstra

-CARRIED-

082/2025 **Budget 2025 – Base Tax**

PAINTEDNOSE/ANDERSON: That the Town of Duck Lake provide a base tax with a \$100.00 increase across all property categories.

Property Class	Type of Property		
	Land	Improvement	Land & Improvements
Agriculture	\$700		
Residential	\$600	\$650	\$1250
Commercial & Industrial	\$600	\$650	\$1250

-CARRIED-

083/2025 **Budget 2025 – Mill Rate**
FIOILLEAU/CAMERON: That the Town of Duck Lake provide for a mill rate set at 11.00.

Classification	Mill Rate
a) Agricultural	11.00
b) Residential	11.00
c) Commercial & Industrial	11.00

-CARRIED-

084/2025 **Arena Update**
PAINTEDNOSE/SMALLCHILD: That the Town of Duck Lake review potential solutions to separate the electrical components from the canteen access route with the contractor and request a quote for possible changes.
-CARRIED

NEW BUSINESS:
085/2025 **Transfer Station – Additional Spring Clean-Up Day**
CAMERON/ FIOILLEAU: That the Town of Duck Lake add May 31 as an additional Spring Clean-Up Day to the Transfer Station schedule.
-CARRIED-

086/2025 **Spring Back-Alley Pickup**
CAMERON/ANDERSON: That the Town of Duck Lake provide the service of Spring back-alley pick-up for 2 days in early June - dates to be determined by Public Works.
-CARRIED-

087/2025 **Infrastructure Fees**
FIOILLEAU/CAMERON: That the Town of Duck Lake look into implementing infrastructure fees for all serviced lots, including those that are uninhabited or vacant.
-CARRIED-

088/2025 **UMAAS Convention**
FIOILLEAU/CAMERON: That the Town of Duck Lake approve the attendance of Amy Kalbfleisch, CAO, at the 2025 UMAAS Convention, June 3-6, 2025.
-CARRIED-

089/2025 **Soil Pricing**
ANDERSON/FIOILLEAU: That the Town of Duck Lake offer mixed composition soil to the residents of the Town of Duck Lake with the set price of \$10.00 per bucketload picked up and \$25.00 per bucketload delivered.
-CARRIED-

090/2025 **Sea Can Position**
Councilor Fiolleau declared a conflict of interest and left the room @ 6:46PM.
ANDERSON/CAMERON: That the Town of Duck Lake look into the creation of a sea container policy for 20-foot containers.
-CARRIED-
Councilor Fiolleau returned to the room @ 6:57PM.

- 091/2025 **RJC Letter of Support**
FIOLLEAU/PAINTEDNOSE: That the Town of Duck Lake prepare a letter of support for Rosthern Junior College.
 -CARRIED-
- 092/2025 **Zoning**
ANDERSON/FIOLLEAU: That the property owners of Roll #6 apply to Council for a zoning change; and That, upon successful rezoning, the construction of a 5-foot privacy fence with adequate sightlines be permitted.
 -CARRIED-
- BYLAWS AND POLICIES:**
- 093/2025 **Bylaw 2025-03 - A Bylaw to Provide For Entering Into A Fixed Assessment Agreement**
FIOLLEAU/CAMERON: That Bylaw 2025-03, Provide For Entering Into A Fixed Assessment Agreement, be introduced and read a first time.
 -CARRIED-
- 094/2025 **Bylaw 2025-03 - A Bylaw to Provide For Entering Into A Fixed Assessment Agreement**
PAINTEDNOSE/FIOLLEAU: That Bylaw 2025-03, Provide For Entering Into A Fixed Assessment Agreement, be read a second time.
 -CARRIED-
- 095/2025 **Bylaw 2025-03 - A Bylaw to Provide For Entering Into A Fixed Assessment Agreement**
CAMERON/ANDERSON: That Bylaw 2025-03, Provide For Entering Into A Fixed Assessment Agreement, be given a third reading at this meeting.
 -CARRIED-
- 096/2025 **Bylaw 2025-03 - A Bylaw to Provide For Entering Into A Fixed Assessment Agreement**
ANDERSON/FIOLLEAU: That Bylaw 2025-03, Provide For Entering Into A Fixed Assessment Agreement, be read a third time & adopted.
 -CARRIED-
- 097/2025 **Bylaw 2025-04 - A Bylaw to Provide For Mill Rate**
CAMERON/ANDERSON: That Bylaw 2025-04, Provide For Mill Rate, be introduced and read a first time.
 -CARRIED-
- 098/2025 **Bylaw 2025-04 - A Bylaw to Provide For Mill Rate**
FIOLLEAU/CAMERON: That Bylaw 2025-04, Provide For Mill Rate, be read a second time.
 -CARRIED-
- 099/2025 **Bylaw 2025-04 - A Bylaw to Provide For Mill Rate**
ANDERSON/PAINTEDNOSE: That Bylaw 2025-04, Provide For Mill Rate, be given a third reading at this meeting.
 -CARRIED-
- 100/2025 **Bylaw 2025-04 - A Bylaw to Provide For Mill Rate**
FIOLLEAU/PAINTEDNOSE: That Bylaw 2025-04, Provide For Mill Rate, be read a third time & adopted.
 -CARRIED-

- 101/2025

Bylaw 2025-05 - A Bylaw to Provide For Base Tax

ANDERSON/PAINTEDNOSE: That Bylaw 2025-04, Provide For Base Tax, be introduced and read a first time.

-CARRIED-
- 102/2025

Bylaw 2025-05 - A Bylaw to Provide For Base Tax

FIOLLEAU/ANDERSON: That Bylaw 2025-04, Provide For Base Tax, be read a second time.

-CARRIED-
- 103/2025

Bylaw 2025-05 - A Bylaw to Provide For Base Tax

FIOLLEAU/CAMERON: That Bylaw 2025-04, Provide For Base Tax, be given a third reading at this meeting.

-CARRIED-
- 104/2025

Bylaw 2025-05 - A Bylaw to Provide For Base Tax

ANDERSON/CAMERON: That Bylaw 2025-04, Provide For Base Tax, be read a third time & adopted.

-CARRIED-
- ADJOURNMENT**
- 105/2025

ANDERSON: That this meeting be adjourned.

THE MEETING ADJOURNED AT: 7:43 PM.

-CARRIED-

Mayor

Chief Administrative Officer