

TOWN OF DUCK LAKE
REGULAR MEETING OF COUNCIL
HELD IN COUNCIL CHAMBERS ON

Present: Mayor: Jason Anderson
Councillor: Blake Cameron
Collin Fiolleau
Naomi Paintednose
Cassandra Smallchild via telephone
CAO: Amy Kalbfleisch

CALL TO ORDER:

Mayor Anderson called the Meeting of Council to order at 4:30 PM.

229/2025

APPROVAL OF AGENDA:

FOLLEAU/PAINTEDNOSE: That the agenda be adopted with the additions of Roll # 247 and tenders for 2026.

-CARRIED-

CONFFLICT OF INTEREST DECLARATIONS: NONE

DELEGATIONS:

4:30 PM – SGT Kading – Rosthern Detachment RCMP

230/2025

ADOPTION OF MINUTES:

ANDERSON/CAMERON: That the minutes from the Regular Meeting, October 6, 2025, and Special Meeting October 28, 2025, be accepted as presented.

-CARRIED-

MATTERS ARISING FROM THE MINUTES: NONE

CONSENT AGENDA:

REPORTS OF EMPLOYEES, COMMITTEES, ADMINISTRATION:

Administrator Report Mentor and Economic Development Report

FINANCIAL INFORMATION:

**Detailed Statement of Financial Activities
Account Summaries/Balances
Bank Reconciliation – September all accounts**

COMMUNICATIONS:

Water Security Agency
JS Industries Report
Stobart Community School – donation
Western Municipal Consulting
SUMAssure Renewal Premiums
Duck Lake Legion Branch #246
Saskatchewan Municipal Board – Bylaw 2025-12
Wapiti Regional Library
North Central Transportation Planning Committee

END OF CONSENT AGENDA

231/2025

PAINTEDNOSE/CAMERON: That the Consent Agenda be approved with the removal of Stobart Community School – donation and JS Industries Report.

-CARRIED-

232/2025

ACCOUNTS FOR APPROVAL:

ANDERSON/CAMERON: That the list of accounts totaling \$159,057.75 – Ch # 4879-4892, in the amount of \$8,721.06, EFT payments in the amount of \$103,316.18, electronic payments in the amount of \$22,990.60 and payroll in the amount of \$24,029.91, be approved for payment.

-CARRIED-

233/2025

UNFINISHED BUSINESS:**Communication System Quote**

FIOLLEAU/CAMERON: That the Town of Duck Lake defers the communication system upgrade project to 2026, including it in the next budget cycle.

-CARRIED-

234/2025

Filter Remediation Quote

FIOLLEAU/PAINTEDNOSE: That the Town of Duck Lake accepts the quote provided by JS Industries in the amount of \$57,300.00 plus applicable taxes for the supply and installation of filter media; the project scheduled in 2026 and included in the 2026 budget cycle.

-CARRIED-

235/2025

Lagoon Project Quote

ANDERSON/CAMERON: That the Town of Duck Lake defers the lagoon fortification project to 2026, including it in the next budget cycle.

-CARRIED-

236/2025

Engineering Proposal

ANDERSON/PAINTEDNOSE: That the Town of Duck Lake accepts the concept plan, marketing map, zoning bylaw/policy review and high-level infrastructure modelling in the amount of \$8,000.00 plus applicable tax, with Catteral & Wright Consulting Engineers.

-CARRIED-

237/2025

NEW BUSINESS:**Abatement Request**

CAMERON/FIOLLEAU: That the Town of Duck Lake denies the request for a tax abatement for Roll No. 318, as there is currently no incentive policy in place for new businesses, with consideration of options for implementation in 2026.

-CARRIED-

238/2025

Stobart Community School - Donation

ANDERSON/FIOLLEAU: That the Town of Duck Lake approves a donation consisting of two \$25 gift cards, to be purchased from Lanovaz Bigway Foods or Country Choice Meats.

-CARRIED-

239/2025

Property Tender

ANDERSON/FIOLLEAU: That the Town of Duck Lake proceeds with tendering the property identified as Roll No. 247 in accordance with the provisions of the *Tax Enforcement Act*.

CARRIED-

240/2025

2025 Holiday Schedule

CAMERON/PAINTEDNOSE: That the Town of Duck Lake authorizes and adopts the following holiday schedule for the Office and Public Works departments.

Option #1 – Office Hours December 24/2025 – Closed December 25/2025 – Closed STAT December 26/2025 – Closed STAT December 29-31/2025 - Closed January 1/2026 - Closed STAT January 2/2026 - Closed Reopen January 5, 2026	Public Works December 24/2025 – Closed December 25/2025 – Closed STAT December 26/2025 – Closed STAT December 29-31/2025 – On Call January 1/2026 - Closed STAT January 2/2026 – Closed Reopen January 5, 2026
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-CARRIED-

241/2025

Holiday Gathering 2025

PAINTEDNOSE/CAMERON: That the Town of Duck Lake host a holiday gathering in the form of a potluck supper for Council and staff on December 13, 2025, at 5:00 p.m. at Councillor Fiolleau's residence. This option is consistent with the current budget, as no funds have been allocated for holiday entertainment.

-CARRIED-

242/2025

Holiday Bonus

PAINTEDNOSE/ANDERSON: That the Town of Duck Lake approve the distribution of holiday bonuses in the form of gift cards from Lanovaz Bigway Foods, Country Choice Meats, or Blackhawks, as follows: Karen Jantzen – \$200; Amy Kalbfleisch – \$200; James Martin – \$200; Robert von Eschen – \$200; Jean Vachon – \$100; and Mitchel Friesen – \$100.

-CARRIED-

243/2025

2026 Meeting Schedule

ANDERSON/FIOLLEAU: That the Town of Duck Lake adopt the following meeting schedule for 2026.

Regular Meetings	Public Meeting
January 12, 2026	April 8, 2026
February 9, 2026	
March 9, 2026	
April 6, 2026	
May 11, 2026	
June 15, 2026	
July 13, 2026	
August 10, 2026	
September 14, 2026	
October 5, 2026	
November 9, 2026	
December 14, 2026	

-CARRIED-

244/2025

Records Set for Destruction

FIOLLEAU/ANDERSON: That the Town of Duck Lake accept the list of Records Set for Destruction November 2025 as presented.

-CARRIED-

245/2025

Arena Repairs

FIOLLEAU/ANDERSON: That the Town of Duck Lake decline the quote from Saskatoon Fire & Flood in the amount of \$11,000.00 for additional repairs at the arena.

-CARRIED-

246/2025

Expense and Cost to Taxes

CAMERON/ANDERSON: That the Town of Duck Lake proceeds with the necessary steps to have the outstanding expenses and costs added to Roll # 36, in accordance with *The Municipalities Act*.

-CARRIED-

247/2025

Vehicle Repair Budget

FIOLLEAU/ANDERSON: That the Town of Duck Lake approves a budget increase in the amount of \$5,000.00 for vehicle repairs for the grader and Ford F550.

-CARRIED-**BYLAWS AND POLICIES:**

248/2025

Bylaw 2025-13 – Sea Container Bylaw

ANDERSON/CAMERON: That the Sea Container Bylaw, be introduced and read a first time.

-CARRIED-

249/2025

Bylaw 2025-13 - Sea Container Bylaw

ANDERSON/CAMERON: That the Sea Contain Bylaw, be read a second time.

-CARRIED-**ADJOURNMENT**

250/2025

ANDERSON: That this meeting be adjourned.

THE MEETING ADJOURNED AT: 7:58 PM.

-CARRIED-

Mayor

Chief Administrative Officer