

TOWN OF DUCK LAKE
REGULAR MEETING OF COUNCIL
HELD IN COUNCIL CHAMBERS ON
September 8, 2025

Present: Mayor: Jason Anderson
Councillor: Blake Cameron
Collin Fiolleau
Naomi Paintednose
Cassandra Smallchild
CAO: Amy Kalbfleisch
Advisor: Jim Puffalt

CALL TO ORDER:

Mayor Anderson called the Meeting of Council to order at 4:30 PM.

182/2025

APPROVAL OF AGENDA:

FIOLEAU/PAINTEDNOSE: That the agenda be adopted as presented.

-CARRIED-

CONFLICT OF INTEREST DECLARATIONS: NONE

DELEGATIONS: NONE

ADOPTION OF MINUTES:

183/2025

PAINTEDNOSE/FIOLEAU: That the minutes from the Regular Meeting, August 11 and August 25, 2025, be accepted as presented.

-CARRIED-

MATTERS ARISING FROM THE MINUTES: NONE

CONSENT AGENDA:

REPORTS OF EMPLOYEES, COMMITTEES, ADMINISTRATION:

Administrator Report
Public Works Report
Mentor Report

FINANCIAL INFORMATION:

Detailed Statement of Financial Activities
Account Summaries/Balances
Bank Reconciliation – July all accounts

COMMUNICATIONS:

CSO Report
NCTR Notification
STARS – Horizons- Spring-2025

END OF CONSENT AGENDA

184/2025

CAMERON/ANDERSON: That the Consent Agenda be approved as presented.

-CARRIED-

185/2025

ACCOUNTS FOR APPROVAL:

CAMERON/SMALLCHILD: That the list of accounts totaling \$103,649.31 – Ch # 4865-4872, in the amount of \$15,332.01, EFT payments in the amount of \$34,043.22, electronic payments in the amount of \$25,933.30 and payroll in the amount of \$28,340.78, be approved for payment.

-CARRIED-

UNFINISHED BUSINESS:

- 186/2025

Incentive Policy

ANDERSON/CAMERON: That the Town of Duck Lake adopt the Residential Property Tax Incentive Policy as presented.

-CARRIED-
- 187/2025

In Camera

CAMERON/PAINTEDNOSE: That we go in camera pursuant to 120(2)(a) of *The Municipalities Act* and 16(1)(c) of *The Local Authority Freedom of Information and Protection of Privacy Act*. The time being 4:50 PM.

-CARRIED-
- 188/2025

Out of Camera

PAINTEDNOSE/CAMERON: That we come out of camera. The time being 5:05 PM.

-CARRIED-
- 189/2025

Fire Hall Siren

FIOLLEAU/ANDERSON: That the Town of Duck Lake decline the offer of \$200.00 and retain ownership of the siren.

-CARRIED-
- 190/2025

Invoice Review - Forus

FIOLLEAU/ANDERSON: That the Town of Duck Lake accept the invoice as presented in the amount of \$59,240.00 plus applicable taxes for the supply and installation of Gravelock and soil testing.

-CARRIED-
- 191/2025

Commercial Property

ANDERSON/CAMERON: That the Town of Duck Lake issue formal correspondence to the identified property owners Roll # 12 and 14 requesting written confirmation of the current use of their properties, along with supporting documentation. This request is based on concerns that the properties may not be in compliance with the Town's zoning bylaw.

-CARRIED-
- 192/2025

Strategic Plan Review

CAMERON/PAINTEDNOSE: That the Town of Duck Lake accept the Strategic Plan as presented on September 8, 2025, by Prairie Rising Consulting.

-CARRIED-
- 193/2025

NEW BUSINESS:

SK Recycles

FIOLLEAU/SMALLCHILD: That the Town of Duck Lake participate in SK Recycles' full Extended Producer Responsibility (EPR) program, effective February 1, 2028; and further accept SK Recycles' offer to participate during the two-year transition period at the earliest opportunity.

-CARRIED-

- 194/2025 **Invoice Review – Inspection Cost**
ANDERSON/CAMERON: That the Town of Duck Lake proceed with enforcement of Invoice No. 2025-22, in the amount of \$836.75, issued for asbestos material sampling, conducted as part of the Remedy to Order, for property identified as Roll #340.
-CARRIED-
- 195/2025 **List of Land in Arrears**
ANDERSON/PAINTEDNOSE: That the Town of Duck Lake accept the List of Lands in Arrears as presented; and that the list exclude properties on which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy; and that TAXervice be authorized to manage tax enforcement proceedings on behalf of the municipality; and that TAXervice arrange for the list of lands in arrears to be published in the Clark's Crossing Gazette.
-CARRIED-
- 196/2025 **Council Meeting Schedule**
CAMERON/SMALLCHILD: That the Town of Duck Lake reschedule the October Regular Meeting of Council to October 6, 2025; and further, that a Public Meeting be held on October 22, 2025, at 7:00 PM at the Belle-A-Drome.
-CARRIED-
- 197/2025 **Summer Employment**
SMALLCHILD/PAINTEDNOSE: That the Town of Duck Lake extend the employment of Dawson Kinniweess as needed at the rate of \$20.00/hour.
-CARRIED-
- 198/2025 **Abatement Request**
PAINTEDNOSE/FIOLLEAU: That the Town of Duck Lake advise the business owner located at 420 Elevator Road to contact the registered property owner to determine whether they are willing to submit a formal tax abatement request on her behalf, thereby enabling Council to consider the matter appropriately.
-CARRIED-
- 199/2025 **BYLAWS AND POLICIES:**
Bylaw 2025-11 - A Bylaw to Amend Bylaw #2021-14 Traffic Bylaw
FIOLLEAU/CAMERON: That Bylaw to Amend Bylaw #2021-14 Traffic Bylaw, be introduced and read a first time.
-CARRIED-
- 200/2025 **Bylaw 2025-11 - A Bylaw to Amend Bylaw #2021-14 Traffic Bylaw**
PAINTEDNOSE/SMALLCHILD: That Bylaw to Amend Bylaw #2021-14 Traffic Bylaw, be read a second time.
-CARRIED-
- 201/2025 **Bylaw 2025-11 - A Bylaw to Amend Bylaw #2021-14 Traffic Bylaw**
ANDERSON/FIOLLEAU: That Bylaw to Amend Bylaw #2021-14 Traffic Bylaw, be given a third reading at this meeting.
-CARRIED-

202/2025 **Bylaw 2025-11 - A Bylaw to Amend Bylaw #2021-14 Traffic Bylaw**
PAINTEDNOSE/ANDERSON: That Bylaw to Amend Bylaw #2021-14
Traffic Bylaw, be read a third time & adopted.

-CARRIED-

203/2025 **Bylaw 2025-12 – Water & Sewer Bylaw**
ANDERSON/FIOLLEAU: That Bylaw No. 2025-12 be forwarded to the
Saskatchewan Municipal Board for review and approval.

-CARRIED-

ADJOURNMENT

204/2025 ANDERSON: That this meeting be adjourned.
THE MEETING ADJOURNED AT: 7:11 PM.

-CARRIED-

Mayor

Chief Administrative Officer